






Garden Suburb Public School
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What to do in the event of local bush fire activity - Information for parents and carers

	ADVICE ALERT		WATCH AND ACT ALERT		EMERGENCY WARNING ALERT
<p>A bush fire has started, there is no immediate danger, our school will:</p> <ul style="list-style-type: none">▪ Hoses will be connected to taps and the following will be kept wet - garden beds around buildings, under the administration building.▪ Any ignitable items will be removed from around buildings eg: sticks, leaves etc▪ Update student rolls and account for early leavers/absences in our school system▪ Admin Staff will check Fire Survival Container in hall and ensure all doors and windows are closed and fans are turned on.▪ Admin Staff will monitor air quality https://www.environment.nsw.gov.au/AQMS/aqi.htm and advise Chief Warden who will adjust school activities accordingly i.e. if smoke affected cease outdoor activities. We will monitor students with an Asthma Plan or breathing concerns.▪ Bags will be brought inside in extreme circumstances or if embers are evident▪ Monitor Fire Danger Ratings, <i>Fires Near Me</i> app, <i>Live Traffic NSW</i> app and local ABC Radio▪ Parents/carers will be kept informed via Skoolbag, Facebook or Dojo		<p>There is a heightened level of threat and bush fire conditions are changing, in addition to the Advice Alert procedures:</p> <ul style="list-style-type: none">▪ If possible, we will alert parents/carers the day before via Skoolbag, Facebook or Dojo. If the district is affected by heavy smoke, consider keeping students with an Asthma Plan at home.▪ Parents/carers stay updated using the <i>Fires Near Me</i> app, <i>Live Traffic NSW</i> app and/or listen to local ABC Radio▪ School will take action to prepare by provide regular updates of bush fire activity to all occupants and prepare bush fire emergency equipment by bringing out all hoses and connecting to taps, removing fuel (leaves, sticks etc from around hall and school buildings) Patrol for embers and spot fires and utilising hoses extinguish. Close all doors, windows and vents to each room including the hall.▪ We will liaise with Local RFS Control Centre Maitland 02 4015 0000 for support and advice. If required, we will take action to implement our <i>Bush Fire Emergency Management and Evacuation Plan</i>		<p>This is the highest level of bush fire alert.</p> <p>Our school will take action to implement our <i>Bush Fire Emergency Management and Evacuation Plan</i></p> <p>Assemble in the School Hall and will evacuate to Kotara South Public School as decided by our principal and emergency services</p> <p>Wet towels and lay across external doorways.</p> <p>We will continue liaising with Newcastle Local Area Command and keep parents/carers informed of all actions taken by the school</p>	
<p>SHELTERING PROCEDURES</p> <p>In the event of an approaching bush fire threatening our school premises, our primary action is to SHELTER IN PLACE</p> <ul style="list-style-type: none">▪ All occupants will be relocated and accounted for at our School Hall▪ Parents/carers DO NOT COME TO THE SCHOOL we will be safely sheltering in place and keeping all staff and students calm through activities and games.▪ It's important that parents/carers take measures to activate your family https://www.rfs.nsw.gov.au/plan-and-prepare/bush-fire-survival-plan▪ We will continue to keep you informed via Skoolbag, Facebook or Dojo			<p>EVACUATION PROCEDURES</p> <p>We will be evaluating the safety of all staff and students, with the Newcastle Local Area Command, throughout the bush fire event. If the threat is increasing it may be determined that it would be safer for all persons to evacuate to Kotara South Public School. If an EVACUATION is to occur we will:</p> <ul style="list-style-type: none">▪ Immediately inform parents/carers via Skoolbag, Facebook or Dojo▪ Safe transportation will be coordinated to relocate all persons to our designated evacuation refuge▪ Information will be provided all parents/carers and arrangements will be made for the safe pick up of all persons from the designated evacuation refuge		



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