

## How to guide

# Access Student Academic Reports in Sentral Parent Portal – Garden Suburb Public School

## Summary

Use this quick reference guide to:

- Log into the Sentral Parent Portal
- Access your child's Academic Report

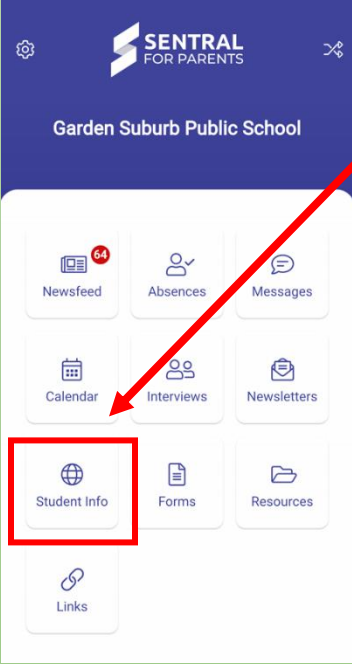
## Instructions – Log into the Sentral Parent Portal

The diagram illustrates the process of logging into the Sentral Parent Portal. It consists of three main components:

- Left Panel:** A screenshot of the 'Welcome to Sentral for Parents' page. It features the 'SENTRAL FOR PARENTS' logo and a search field labeled 'Search school name' which is highlighted with a red box. A red arrow points from the instruction box to this search field.
- Central Panel:** A white box containing the following text:

Open the Sentral Parent Portal via the app or click this web address  
<https://gardensub-p.sentral.com.au/portal2>  
Enter '**Garden Suburb Public School**' in the search field.  
Then add Username and Password, select Log-in.
- Right Panel:** A screenshot of the 'Garden Suburb Public School' login page. It includes fields for 'Email or Username' and 'Password', a 'Log In' button, and links for 'Forgot password?' and 'Register here'. A red arrow points from the instruction box to the 'Log In' button.

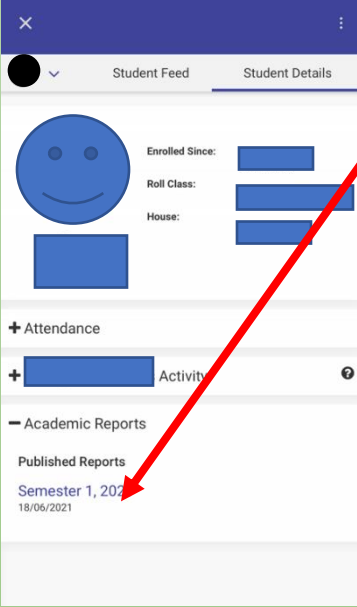
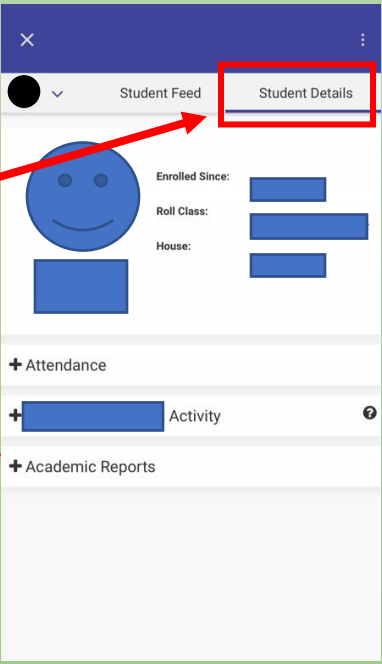
## Instructions - Access your child's Academic Report



Once logged in select the 'Student Info' icon.

Select the 'Student Details' tab.

Then select the + symbol next to 'Academic Reports'.



Then select the 'Semester 1, 2022' link to open the academic school report.

If you have more than one child at the school you can switch between students info by selecting the circle with initials on the top left. A drop down box will appear with all linked students.

