



## **Garden Suburb Public School**

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**Principal:** Louise Dunn

Wednesday, 20 March 2019

### **Principal Award**

Congratulations to Caitlin Guiney for receiving the Week 6 Principal's Award. Caitlin always demonstrates exemplary behaviour and our core values of Respect, Responsibility and Personal Best in all aspects of school life. She demonstrates outstanding dedication to her studies and is a wonderful role model for her peers. A well deserved recipient. Great job, Caitlin!



Last week we recognised one of our younger students, Liam Mulhearn who at all times demonstrates the core values of our school: Respect, Responsibility and Personal Best. Liam could receive this award every single day as he comes to school ready to learn and is always looking for opportunities to reach and exceed his personal best. All staff recognise the effort and achievement of Liam, he is only in his second year of school and already is a student that all students can look to as a role model. Congratulations Liam!

### **Computer Suite**

Thank you to Catriona McIntyre for continuing to work with the school to finalise the design of our new learning space. We have made the decision to go with Sebel Furniture. Catriona and I sat with staff and a Sebel representative last Friday to finalise colours and designs. The order will take up to nine weeks to arrive, we look forward to showcasing this space to the community.

### **School Banking**

A reminder that student banking is on every Friday morning in the library from approximately 8.40am until 9.20am.

### **Easter Raffle Out of Uniform Day**

Thank you to Janine Harris and Alison Guiney for working hard to ensure our raffle tickets are in line with guidelines set down by the Department of Fair Trading. We have had over 90 families 'opt in' to receive raffle tickets which is wonderful. These families received raffle tickets last week. If you require more raffle tickets please contact the office to collect more.

This year we are trialling a new idea where we will hold an out of uniform day where students are required to bring in an Easter Raffle donation instead of a gold coin donation. Students can choose to come to school in their sensible casual clothes, including closed in shoes on Wednesday 27<sup>th</sup> March and bring an Easter Raffle donation for the privilege.

Students can bring in Easter eggs, baskets, cellophane and anything else Easter related that can go into the raffle. The donations will be collected from classrooms in the morning and taken to the P&C room to be wrapped. If you are available to help wrap on Thursday 28<sup>th</sup> March could you please contact the office.

### **Absentee Information**

When children miss out on school they miss out on vital information, their learning routine is broken, they can lose confidence and they miss out on building up friendships.

If your child has to be absent from school for any reason, including arriving late or leaving early, please explain the reason by phone, email, Skoolbag or written note as soon as possible. **Please do not send a Dojo message to explain an absence.** This must be done within seven days. If the school is not notified of a student's absence by 9.45am in the morning the school will call the parents and carers of that student to find out why the student is not at school.

### **NAPLAN Online**

On Monday students in Year 3 and Year 5 will be participating in the NAPLAN Online 45 minute omnibus test. Students will require headphones for NAPLAN Online so if they have not be sent in with students as requested at the beginning of the year could you please ensure they are sent in on Monday. See more information about this towards back of newsletter.

### **Share our Space**

This coming holidays Share Our Space will be back. Please let the community know that our school grounds are open to the public.

### **Notes**

This year we will aim to send most notes home on Wednesdays however due to students moving around with scripture and parent feedback we have decided to send most notes home on Thursdays. Notes that require parents to send money back to school will be printed on pink paper. We will be uploading all notes to Skoolbag again this year however notes will not appear pink in Skoolbag. We will endeavour to upload all notes by Friday of the week they are sent home. We do need our community to understand that we have a very busy office and student needs will always supersede the uploading of notes to Skoolbag so if a note is not uploaded by Friday it will be done early the following week.

### **OOSH Parents**

If your child normally attends OOSH and you decide to pick them up from school please remember to phone the school and let the OOSH know.

## **P&C News**

### **P&C AGM**

Thank you to our outgoing P&C Executive members for the dedication you have shown our school during the time you have worked in the varying roles on the P&C. Your hard work and dedication to our school is very much appreciated.

Thank you to:

President: Janine Harris  
Vice Presidents: Zoe Kuvener and Fleur Gray  
Secretary: Belinda Cusack  
Treasurer: Alison Guiney  
Uniform Shop: Kelly Firbank

We will hold a morning tea to say thank you to our outgoing P&C Executive in the coming weeks. When the date is finalised I will let the community know.

I am delighted to announce the 2019 P&C Committee

President: Justin Samuels  
Vice Presidents: Zoe Kuvener and Catriona McIntyre  
Secretary: Julia Jeffs  
Treasurer: Vacant Position  
Uniform Shop: Catriona McIntyre

As you will note there was no community member elected as treasurer at the P&C AGM and it is a position that the P&C would like filled. This position is a big responsibility as the P&C are effectively running a small business as we have a paid canteen manager. I have attached the P&C Treasurer Role Statement to the newsletter so community members can have a true understanding of what is required before they commit to the role. Not having a treasurer may result in rethinking the way in which our canteen operates.

### **Mother's Day Stall – Donations Needed**

The P&C will hold the Mother's Day Stall on Thursday 9<sup>th</sup> May at 9am. The P&C are asking for donations to start coming in. If you are able to donate something please hand it in at the office. If you are able to volunteer some time to help run the stall please let the office know.

### **Special Lunch Day**

The canteen will be holding a Special Lunch Day on Monday 8<sup>th</sup> April. A note will go home about this in the coming weeks.

**Louise Dunn – Principal**

## **SPORT NEWS**

Mr Smith Crossroads Zone Rugby League Trials - 13/03/19

I had the privilege to be one of the selectors for the Crossroads PSSA Rugby League teams. Mr Cooper, from Edgeworth Public School, and I took 44 students from all across our Crossroads region to Croudace Bay for them to compete with teams from Westlakes, Eastlakes, Port Stephens and Newcastle City in a combined zone trials day. The day was very successful and it was great to see so many students from the Crossroads area playing with determination and a positive attitude. Garden Suburb had one student who was invited along to trial on the day, Campbell Hopper. Campbell showed true GSPS spirit and was encouraging his team mates all day while showing his personal best on the field, making some great tackles and great supporting runs for his team. Campbell was selected on the day to represent Crossroads U/11's and play at the Hunter Trials that I will be taking to Port Stephens on the 27th March. Great work Campbell, I was proud to see you out there having a go and representing our school with respect the officials and players and doing your personal best. Good luck at Hunter Trials!

### **Regional Swimming Carnival**

By Isabella

On Tuesday 5th March, six swimmers went to the Hunter Region Swimming Carnival at Lambton Pool. Everyone swam really well and had a great time. The Senior Girls relay team (Zoe, Elle, Olivia & I) came 13th in a really strong competition. Eric, Lilly and myself all tried our best in the individual races and came away with great results. A big thank you to all our teachers and parents who have supported us on this journey.

### **PSSA Zone Trials**

By Olivia

Last week three students went to Maryland Public School, to try out for the Zone PSSA Netball Team. Lurneah and Lilly made it to the 1st round and Zoe made it to the 2nd round which was the top 20, possibles and probables. Well done to these three girls!

Also last week, Campbell went to the PSSA Rugby League trials and made the zone team. The zone team will now play in the Hunter Region Gala Day with the opportunity for Campbell to try out for the Hunter Team. Good luck and Congratulations Campbell!

Last but not least, Emily and Macy tried out for the girls Zone PSSA Soccer Team and both made it in. Rhys, Baptiste and Toby also tried out for the boy's team with Baptiste making the zone team.

Congratulations to all of these sporty students for giving it their all and good luck for the four students who will be competing in the next trials!

## **Cardiff High School Expo Day**

By Torah

On Wednesday 13th March, the Year 6 students left the school to go to the Cardiff HS Expo Day. We started our adventure by receiving our name tags. On the name tags it said a colour and what we were doing in each period (there was Art, Science, Sport, Music, and English & Japanese).

This is what we did in each lesson:

Art - we drew on tin and we could draw any picture of an insect that we wanted.

Music - we got to learn a basic beat. We got to play it on the drums!

Sport - trampolining with Mr Swadling.

Science - we learnt about the different flames on a Bunsen Burner, a safety flame and a boiling flame. We waved our hands through the flame on a Bunsen Burner. Don't worry we only did that with the safety flame!

English - we made little books about our life (they were funny stories though).

Japanese - we learnt how to count to ten in Japanese.

After our lessons we went out for lunch. We got a sausage sizzle and a fruit drink. It was a really fun day at Cardiff High School and we are so excited to go there next year.

## **Halogen Young Leaders Day**

By the School Leaders

Last week the eight school leaders went to National Young Leaders' Day in Sydney with Mrs Dunn and leaders from all across the state. During this day we got to listen to four inspirational speakers.

One of the speakers was Tim Diamond. He founded the Cotton On Foundation. The Cotton On Foundation has products under ten dollars. All of the money raised go to schools in Uganda. He also talked about the children who have to walk many kilometres each day to go to school and get water even when the water is not clean water. The Cotton On Foundation has nearly raised \$80 million in the past 12 years.

After listening to Tim Diamond we had a quick break and then we came back in to listen to the next speaker which was Cate Campbell.

Cate is an Olympic swimmer and has won many Olympic medals, Cate was born in Malawi, Africa along with her sister Bronte. The Campbell's moved to Australia in 2001, it was then that the Campbell sisters started swimming in a swimming pool. Cate said she suffered from a disease called laziness, this meant she didn't want to wake up in the morning to go to swimming lessons. When the sisters had their first competition Cate came home with one bronze medal and she was happy with that. Her sister Bronte on the other hand had won three gold medals and came home with the Girl Sports Champion. Cate was really annoyed that her sister would walk down the hall with her medals around her neck and the medals

made a banging noise when they hit each other, which then inspired Cate. Today Cate is one of Bronte's best competitors, although she still suffers from laziness. Cate gets up in the morning knowing that her sister Bronte will be waiting for her at the swimming pool which keeps Cate moving. Cate told us to be humble when you win something and to not rub things in people's faces. She also told us to set small goals to achieve your big one.

Another speaker was Holly Ferling. Holly is an Australian cricket player. She is the bowler in the team. They have won the World Cup five times. She started playing when a girl asked her to try out for the women's cricket team after seeing her play cricket with the boys.

The last speaker was Tamsin Janu. She is a children's author and has written some great books including Fiffy in the World and Blossom.

We had a wonderful day at the Young Leaders Day. Thank you to Mrs Dunn for taking us on this great opportunity!

## **CROSS COUNTRY NEWS**

Just a reminder that Cross Country will take place on Friday 22<sup>nd</sup> March 2019, weather permitting. Starting with the 11year old boys /girls at 9.30am. Students are invited to wear house colours however, this is not compulsory.

## **MUSIC NEWS**

### **GSPS STUDENTS MAKING MUSIC**

Our school Concert Band is well underway, with returning students and some new students joining Mr Mathews, Miss Owen and Julia on a Wednesday at lunch.

So far we have been learning some new pieces and preparing ourselves for assembly. The students have been really enjoying getting back into the swing of things.

If your child is interested in joining the Concert Band we have positions available in trumpet, clarinet, flute, trombone and saxophone. Please see the office for a note.

## **PBL WEEKLY FOCUS**

### **Week 8: Personal Best - Be ready to learn**

- Be organised
- Ask for help
- Engage in lessons



### **Week 9: Personal Best - Persistence**

- 'Have a go' attitude
- Mistakes are proof you are trying
- Embrace feedback

# GUARDIANS OF THE GALAXY

## Mrs Cooper: Classroom Teacher of Rockets

- 1. If you had a super power what would it be?**  
Freeze time
- 2. What was the last book you read?**  
The Rosie Project By Graeme Simsion
- 3. What pets do you have?**  
Dachshund Penny
- 4. What would you sing at karaoke night?**  
Never Tear Us Apart - INXS
- 5. A person who inspires you?**  
My mum and dad
- 6. What is your favourite joke?**  
Why was the broom late for school? Because it swept in! (Thanks Miller).
- 7. Favourite memory of being a teacher?**  
The amazing musicals!
- 8. What are 3 things you can't live without?**  
My family, chocolate and my job.



## Miss Blanch: Classroom Teacher of Titans

- 1. If you had a super power what would it be?**  
Invisibility so you can sneak up on people.
- 2. What was the last book you read?**  
Outlander series
- 3. What pets do you have?**  
No pets.
- 4. What would you sing at karaoke night?**  
That don't impress me much By Shania Twain
- 5. A person who inspires you?**  
My grandmother, she's caring, creative and generous.
- 6. What is your favourite joke?**  
What do you call Superman without all of his powers? Man.
- 7. Favourite memory of being a teacher?**  
A student once told me he wouldn't be eaten by a shark because he would hear the shark theme song (from Jaws) and would know they were coming.
- 8. What are 3 things you can't live without?**  
Pillow, chocolate (Tim Tams) and lots of sleep





MILKSHAKE MONDAY

Congratulations to all the winners, who were lucky to share a milkshake with Mrs Dunn.



Oliver



Aiden



Ben T



Nixon



Flynn



Clancy



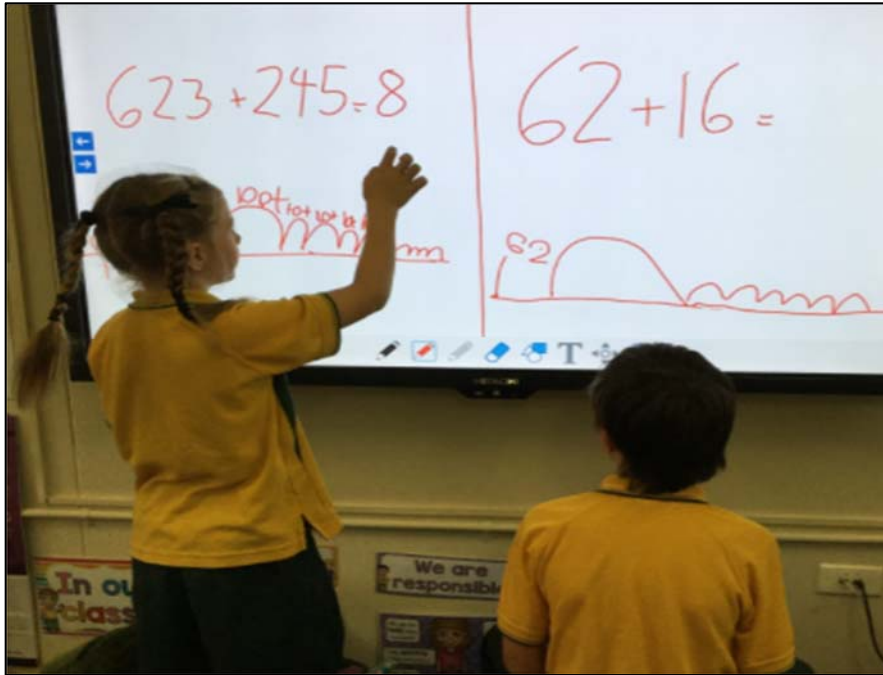
Brodie



Marley



Thank you to the P & C for the New Smartboard for the Galaxies Classroom.



During Term 1 the Astronauts have been exploring Earth's space in the Solar System. We decided to create a Pac-Man themed Solar System to represent the order of the planets. Students enjoyed experimenting with a protractor to help create their artwork.



CANTEEN TIMETABLE					
Week 8	Mon 18 March	Tue 19 March	Wed 20 March	Thu 21 March	Fri 22 March
	<b>CANTEEN CLOSED</b>	Michelle	Michelle Z. Turner	Michelle J Spink Harmony Day	Michelle J. Spink M. Dalwood Cross Country Carnival
Week 9	Mon 25 March	Tue 26 March	Wed 27 March	Thu 28 March	Fri 29 March
	<b>CANTEEN CLOSED</b>	Michelle	Michelle "Help Needed"	Michelle J. Jeffs	Michelle R. Harris D. Arms

### Harmony Day

Today Garden Suburb Public School celebrated Harmony Day. The message of Harmony Day is Everyone Belongs. It celebrates how all of our differences make Australia a great place to live.

Throughout the day, students participated in a range of Harmony Day activities in their classrooms and presented some of their work during our afternoon assembly.



Our Bike Day is coming...

Friday 5<sup>th</sup> April\*

More information will be sent home soon.





## **Garden Suburb Public School P&C Association**

### **Role of the Treasurer**

The Treasurer is elected at the P&C Association's Annual General Meeting.

Whilst all P&C members must be mindful of complying with financial accountability requirements, this is the Treasurer's primary responsibility. The Treasurer receives and deposits monies, maintains records, draws cheques\*and presents accounts.

The Treasurer also ensures that all funds held and handled by P&C are properly and openly accounted for as the Treasurer is responsible for all funds held in the name of the P&C Association. This includes all P&C Association committees. This does not mean that the Treasurer must undertake the actual bookkeeping themselves but they must ensure that the various sub-committee financial records have been kept to the Treasurer's satisfaction. The Treasurer is a signatory on the P&C accounts and should not delegate this responsibility.

The Treasurer should encourage members to understand the state of the P&C Association finances. The Treasurer must ensure a case book or books are kept, recording all financial transactions of the P&C Association.

### **Planning, budgeting and cash flow**

A budget is a planning document to estimate the income and expenditure of the organisation for a given period (usually the financial year of the P&C Association). The budget is a statement of intention rather than of fact and can be altered at any time, with due notice given by way of the Agenda, by majority vote, after its initial ratification at a general or special meeting. Budget estimates are founded on past economic performance, adjusted to anticipate the probable effect any special projects or one-off events. Once the overall budget has been approved, it is helpful to break the budget estimates with actual income and expenditure levels at regular interval throughout the year. This comparison allows the Treasurer to recommend changes to the budget so that it more accurately reflects the real financial situation of the P&C association. These changes, in turn, allow the association to amend its fundraising or expenditure plans for the year. Note: The P&C Association budget is separate from the school's budget.

### **Surplus funds**

The Treasurer makes recommendations about surplus funds. Surplus funds may be lodged as term deposits with any financial institution that has full trustee status.

### **Audit**

The financial accounts of the P&C Association must be submitted to an independent audit each year. The Treasurer produces a full statement of financial position declaring all funds held in the name of the P&C Association, including those of sub-committees, along with the Secretary who presents the Minute book of the same period to the Auditor. After completion of the audit the financial statements, with all signed certificates appended, are to be presented at the Annual General Meeting for approval and adoption.

### **Appointing an auditor**

You must appoint the auditor at the P&C Association's Annual General Meeting.

The auditor does not need to be a qualified professional. The auditor must possess appropriate skills

and experience in auditing and financial record management together with an appreciation of the issues of probity as they relate to the role of association auditor. The auditor must not have or appear to have any conflict of interest arising, for example, from a personal or business relationship with an Officer of the association and must be prepared to swear that the records are a true and correct statement of the information provided by the Treasurer.

To meet reporting requirements under their Prescribed Constitution, the Treasurer of incorporated associations should ensure that copies of the audited accounts, signed by the President and Treasurer, are forwarded to the Federation of P&C Associations of NSW within one month of the AGM at which they were presented. By undertaking to send the records to P&C Federation the need for incorporated P&C Associations to publicly record their financial statements is fulfilled.

The Treasurer is responsible for the handing over of all financial records to the incoming Treasurer should the Annual General Meeting result in a new Treasurer being elected.

There are many useful conventions which should be followed when dealing in financial matters and the role of the Treasurer will be made easier if all P&C members appreciate and understand that rules and protocols are to be complied with.

Proper accounting procedures have two purposes:

(i) They prevent loss and fraud. You might trust everyone in your association, but accounting procedures will tell you if the wrong thing is happening and where.

(ii) To protect the P&C Association Executive. Good accounting of P&C funds ensures financial propriety.

### **Cheques**

Never sign blank cheques.

Ensure that the P&C Association has resolved to expend the monies before drawing a cheque. No motion, no payment.

Do not make cheques out to cash.

Ensure all cheques are marked 'Not Negotiable'

Cheque signatories should sight all supporting documents; ensure they are correctly drawn to the payee and there is agreement between the amount on the invoice and the amount on the cheque before signing cheques.

Monitor that payment are approved for appropriate purposes.

Two members of the same family should not, as a general rule, act as signatories.

Where possible, cheque signatories should not counter-sign a cheque drawn in their favour.

The school Principal should not be a signatory to P&C bank accounts.

Employees of the association should not be a signatory to the association or sub-committee bank accounts.

### **Payments**

All accounts should be paid by cheque, except for small payments from petty cash.

Support all payments with invoices, receipts or dockets.

Mark all paid invoices with a "paid" stamp and cheque number.

### **Receipts**

Issue receipts in sequential date order as per takings.

Ensure two independent people are responsible for collecting and counting money. Likewise, at the end of the collection period, counting should occur in the company of at least two members and the amount verified, in writing, by each member involved in the count.

Issue receipts to people responsible for collecting and counting money.

### **Banking**

Check that the amount banked corresponds with the receipt totals.

Bank money daily or secure in a fireproof safe if you are not able to bank on the day. (Your cash may not be insured if you do not make an effort to secure it adequately.)

### **Cash books (computerised bookkeeping package or manual)**

Keep cash books up to date. The cash book should be totalled and balanced at the end of each month.

Match the sequence of entries in the cash book with the sequence of receipts and cheque payments.

Figures must never be erased with white-out. If you make an error in your cash book, receipt book or cheque butts, rule a line through the incorrect figure and write the correct figure next to it.

## Reporting

The Treasurer must present a report in the form of an income and expenditure statement together with a reconciled bank statement for each and every P&C meeting.

Where a Treasurer is not able to attend a meeting the Treasurer's

Report should be provided to the President prior to the meeting for tabling to the members.

The Treasurer must meet ACNC (Australian Charities and Not-for-profits Commission) requirements.

Carry out Risk Assessments for all P&C organised events.

\* Note that references to cheque also include electronic.

# NAPLAN Online

extended test window

The test window for NAPLAN Online is nine days, compared to three days for paper-based NAPLAN. This extended test window allows schools more flexibility in scheduling and accommodates schools that have fewer devices than students.

NAPLAN Online tests will need to be taken in a specific order. This increases the security of the writing prompt and is required for some test linkages. For instance, students must complete the reading test before accessing the conventions of language test, so that the results of the reading test can be used to determine the level of difficulty of the conventions of language test items (tailored test design).

All students in a school must complete one domain before moving onto the next (other than catch-ups).

MAY 2019									
WEEK ONE					WEEK TWO				
<b>MON. 13</b> <i>Prep. day</i>	<b>TUE. 14</b> <i>Day 1</i>	<b>WED. 15</b> <i>Day 2</i>	<b>THU. 16</b> <i>Day 3</i>	<b>FRI. 17</b> <i>Day 4</i>	<b>MON. 20</b> <i>Day 5</i>	<b>TUE. 21</b> <i>Day 6</i>	<b>WED. 22</b> <i>Day 7</i>	<b>THU. 23</b> <i>Day 8</i>	<b>FRI. 24</b> <i>Day 9</i>

**WRITING TEST**  
The writing test must be completed any time within the first two days only of NAPLAN Online for Years 5, 7 and 9. Year 3 students do a paper-based writing test and this is to be completed on day 1 only.

**READING TEST**  
The reading test can be completed any time AFTER the writing test, but must be completed BEFORE the conventions of language test.

**CONVENTIONS OF LANGUAGE**  
The conventions of language test can be completed any time AFTER the reading test, but must be completed BEFORE the numeracy test.

**NUMERACY TEST**  
The numeracy test can be completed any time AFTER the conventions of language test.



# NAPLAN Online – information for parents and carers



2019

## Why do students do NAPLAN?

The National Assessment Program – Literacy and Numeracy (NAPLAN) assesses literacy and numeracy skills that are essential for every child to progress through school and life. Students in Years 3, 5, 7 and 9 participate in the annual NAPLAN tests in reading, writing, conventions of language (spelling, grammar and punctuation) and numeracy.

The assessment provides parents and schools with an understanding of how individual students are performing at the time of the tests. NAPLAN is just one aspect of a school's assessment and reporting process - it does not replace ongoing assessments made by teachers about student performance.

NAPLAN also provides schools, education authorities and governments with information about how education programs are working and whether young Australians are meeting important educational outcomes in literacy and numeracy.

## What is assessed?

NAPLAN assesses literacy and numeracy skills that students are learning through their regular school curriculum. All government and non-government education authorities have contributed to the development of NAPLAN materials.

In 2019 most students across Australia will sit NAPLAN online.

Feedback in the first year of NAPLAN Online showed that students engaged well with online assessments. One of the main benefits of NAPLAN Online is tailored (or adaptive) testing, where the test automatically adapts to a student's test performance. The test presents questions of higher or lower complexity, depending on a student's performance.

Tailored (or adaptive) testing is designed to assess a wider range of student abilities and to measure student achievement more precisely. Your child should not be concerned if they find questions more challenging than usual; they may be taking a more complex test pathway. A student's overall NAPLAN score is based on the number and complexity of questions they answer correctly.

NAPLAN Online is not a test of keyboard skills. There are variations in how fast and well a student can type – just as there are variations in how fast and well a student can write by hand. Year 3 students will complete the writing test on paper.

To get an idea of what the online assessment looks like, visit the public demonstration site at [nap.edu.au](http://nap.edu.au)

## How can I help my child prepare?

Help your child prepare by reassuring them that NAPLAN is just one part of their school program, and by reminding them on the day to simply try their best. Teachers will ensure students are familiar with the types of questions in the tests and will provide appropriate support and guidance. Ensuring students are familiar with using devices, typing on them and navigating through programs are a part of student learning and a requirement of the Australian Curriculum from the first year at school.

ACARA does not recommend excessive preparation for NAPLAN or the use of coaching providers. NAPLAN is about assessing learning progress in literacy and numeracy.

## Will my child sit NAPLAN on paper or online?

In 2019, your child will sit the NAPLAN online tests. However, children in some other schools across Australia will sit the NAPLAN paper tests this year. Federal, state and territory education ministers have agreed that all schools will move online by 2020. State and territory education authorities will determine when their schools move online.

As students are assessed on the same literacy and numeracy curriculum content, regardless of whether they complete the test online or on paper, results for both formats can be reported on the same NAPLAN assessment scale. To find out more about NAPLAN Online, visit [nap.edu.au](http://nap.edu.au)



## Participation in NAPLAN

All students in Years 3, 5, 7 and 9 are expected to participate in the annual NAPLAN assessment.

Students with disability may qualify for adjustments that reflect the support normally provided for classroom assessments. You should first discuss the use of any disability adjustments for your child with your child's teacher.

A formal exemption may be granted for a student with disability that severely limits their capacity to participate in the assessment, or for a student who has recently arrived in Australia and has a non-English speaking background.

Your school principal and your local test administration authority can give you more information on NAPLAN Online disability adjustments or the process required to gain a formal exemption.

## NAPLAN Online 2019 timetable

The assessment window for NAPLAN Online is extended from three days provided for the paper test to nine days. This is to give schools more flexibility in scheduling and accommodate schools that may have fewer devices. The NAPLAN Online assessment window starts on Tuesday 14 May and finishes on Friday 24 May 2019.

The online tests must be taken in the following order:

Test	Duration	Order	Details
Writing	Year 3: 40 min. Year 5: 40 min. Year 7: 40 min. Year 9: 40 min.	To be completed in the first two days	Year 3 students do a paper-based writing test on day one only
Reading	Year 3: 45 min. Year 5: 50 min. Year 7: 65 min. Year 9: 65 min.	To be completed after the writing test	Students read a range of informative, imaginative and persuasive texts
Conventions of language	Year 3: 45 min. Year 5: 45 min. Year 7: 45 min. Year 9: 45 min.	To be completed after the reading test	This test includes spelling, grammar and punctuation
Numeracy	Year 3: 45 min. Year 5: 50 min. Year 7: 65 min. Year 9: 65 min.	To be completed after the conventions of language test	This test includes number and algebra; measurement and geometry; and statistics and probability

## What if my child is absent from school on assessment days?

Where possible, schools may arrange for individual students who are absent at the time of testing to complete missed tests at another time during the school's test schedule. Individual students are not permitted to sit NAPLAN online tests after Friday 24 May 2019.

## How is my child's performance measured?

Individual student performance is shown on a national achievement scale for each assessment. A result at the national minimum standard indicates that the student has demonstrated the basic literacy and numeracy skills needed to participate fully in that year level.

A NAPLAN individual student report will be issued by your child's school later in the year. If you do not receive a report, you should contact your child's school.

## How are NAPLAN results used?

- Students and parents may use individual results to discuss progress with teachers.
- Teachers use results to better identify students who would benefit from greater challenges or extra support.
- Schools use results to identify strengths and areas to improve in teaching programs, and to set goals in literacy and numeracy.
- School systems use results to review programs and support offered to schools.
- The community can see average school NAPLAN results at [myschool.edu.au](http://myschool.edu.au)

## Where can I get more information?

For more information about NAPLAN:

- contact your child's school
- contact your local test administration authority at [nap.edu.au/TAA](http://nap.edu.au/TAA)
- visit [nap.edu.au](http://nap.edu.au)

For information about how personal information for NAPLAN is handled by ACARA, visit [nap.edu.au/naplanprivacy](http://nap.edu.au/naplanprivacy)



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**If you are interested please contact:**

**David Tanchevski**  
[davetanch1@gmail.com](mailto:davetanch1@gmail.com)  
**0406 147 852**

